

64259 Program Management

(a)

A local primacy agency shall establish and maintain a time accounting system for determining the amount of reimbursement to be billed to each small water system pursuant to section 116595 of the Health and Safety Code. The hourly cost rate of the local primacy agency shall be determined using the criteria set forth in section 116590(b) of the Health and Safety Code.

(b)

A local primacy agency shall establish and maintain an individual file for each small water system under its jurisdiction. The following information shall be maintained in the file: (1) The current operating permit and all technical reports supporting it; (2) Permit applications, permit technical reports, permits, and amended permits for a minimum of 10 years; (3) The most recent plans, specifications, and other information submitted by the water system pertaining to sources of supply, treatment works, storage facilities, and distribution system, including water quality monitoring plans and total coliform siting plans; (4) Inspection and sanitary survey reports for a minimum of 10 years; (5) Copies of bacteriological water quality analyses for a minimum of 5 years; copies of all other water quality analyses for a minimum of 10 years; (6) Correspondence, memoranda and other written records pertaining to the system issued or written within the past three years; and (7) Copies of all compliance orders, citations, court actions,

and other enforcement documentation.

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